

Monday, November 07, 2022

**City of North Chicago
1850 Lewis Avenue, North Chicago, IL 60064**

Following City Council Meeting

**HUMAN RESOURCES COMMITTEE MEETING
6:37 PM**

Alderman Murphy called the meeting to order.

Present: Jackson, Mayfield, Evans, Allen, Smith, Murphy

Absent: January

I. DISCUSSION/REVIEW OF NORTH CHICAGO SAFETY MANUAL:

Liz Black, Human Resources Director, provided overview of the North Chicago Safety Manual from the Fire Department. This would ensure that employees were properly trained with policies/procedures followed accordingly.

Alderman Murphy questioned explanation how the City could be pro-active with procedures; Mrs. Black explained there were policies and procedures to follow for a safe working environment. Alderman Murphy elaborated further health and safety was priority.

Alderman Mayfield moved, seconded by Alderman Smith that the Human Resources Committee Meeting stand adjourned.

ROLL CALL:

Ayes: Jackson, Mayfield, Evans, Allen, Smith, Murphy

Nays: None

Absent: January

The meeting adjourned at 6:48 p.m.

**FINANCE/AUDIT
COMMITTEE MEETING**

**MONDAY, NOVEMBER 07, 2022
6:48 PM**

Alderman Mayfield called the Finance/Audit Committee Meeting to order.

ROLL CALL:

Present: Jackson, Mayfield, Evans, Allen, Smith, Murphy

Absent: January

I. DISCUSSION OF" SHOP WITH A COP" DONATION REQUEST:

Officer James Perrin stated was seeking donations for estimated **(40)** Families; **\$500**.

Gloria Ramsey, Executive Secretary explained the organization donation had ceased and she asked that "Shop with a Cop" was reinstated again.

Alderman Smith questioned process for family selection; Ms. Ramsey/Officer James Perrin stated through the School District and the social worker selected **(5)** families e-mailed and some are adopted if enough funding; the event was **Wednesday, December 07, 2022; 9:00-12:00 p.m.** Ms. Ramsey offered personal donation information; Alderman Allen suggested donation of **(\$700)**; Alderman Jackson had concerns if followed proper guidelines with legislative expenditures and/if for council collectively or individually; Consulting Comptroller, Mike Peterson clarified from last year's budget discussion; there was a line item with no \$ amount listed. Attorney Silverman explained there was a General City Budget listing and no allocation; need to address Mr. Peterson with some direction of amount. Alderman Jackson clarified was a worthwhile cause and would donate **\$1,000** personally. Alderman Smith suggested **\$1,000**. The Mayor asked if it could be a future established line item on an annual basis. Officer Perrin explained event would be scheduled Wednesday **December 07, 2022**.

There was a general consensus for donation amount of **\$1,000**.

This will be placed on the next **Council Agenda, November 21, 2022**.

II. DISCUSSION OF THANKSGIVING TOURNAMENT DONATION:

Berry Beckwith of Urban Entertainment announced in the last **(7)** years, the City of North Chicago was instrumental with the Thanksgiving Tournament donations. It was a community-wide tournament and he elaborated further.

Alderman Smith asked Mr. Beckwith what type of support he was searching for; Mr. Beckwith clarified a donation of **\$500** to be given to children that may not be able to afford purchasing a ticket.

This will be placed on the next **Council Agenda, November 21, 2022**.

III. DISCUSSION OF INVESTMENT POLICY:

Consulting Chief of Staff, Dave Kilbane provided overview of the **2021** City Investment Policy.

Treasurer, Vance Wyatt had requested additional information in the investment policy.

It was consensus of the Council that the Treasurer and Interim Comptroller, along with Attorney Adam Simon, meet and gather language and changes before it being presented to Council again. Alderman Mayfield reiterated that the Council would like to review the finished document.

IV. DISCUSSION OF CAPITALIZATION ASSET POLICY:

Interim Comptroller Mike Peterson explained that the asset value would be increased from **\$5,000** to **\$10,000**. It had not been increased for 23 years.

V. DISCUSSION OF ANNOUNCEMENT OF PROPERTY TAX LEVY ESTIMATE:

Mr. Peterson explained that the expected Property Tax Levy was estimated allocation for tax year. This was just a reading. Did not anticipate approval until **December 05, 2022**; Public Hearing was needed. The Board of Review could affect the final tax income.

IV. DISCUSSION TO EXTEND CREATIVE FINANCIAL STAFFING CONTRACT THRU 11/30/22 IN AMOUNT NOT TO EXCEED \$11,830:

Mr. Peterson asked for an additional month to evaluate if the contractor was sufficient. He further explained that more duties had been assigned and they were evaluating his performance.

Alderman Smith moved, seconded by Alderman Allen that Finance/Audit stand adjourned.

ROLL CALL:

Ayes: Jackson, Mayfield, Evans, Allen, Smith, Murphy

Nays: None

Absent: January

The meeting adjourned at 7:31 p.m.

PUBLIC WORKS COMMITTEE MEETING

MONDAY, NOVEMBER 07, 2022

7:31 PM

Alderman Allen called the Public Works Committee Meeting to order.

ROLL CALL:

Present: Jackson, Mayfield, Evans, Allen, Smith, Murphy

Absent: January

I. DISCUSSION OF PROPOSAL TO RE-PIPE THE CHLORINE ROOM AT THE WATER TREATMENT PLANT:

Interim Public Works Director Bob Miller explained that there were failing pipes at the Water Treatment Plant. All the pipes needed replacing. He also asked that bids be waived because Dahme Mechanical was familiar with the working of the North Chicago Plant; preformed work before. Mayor Rockingham, Jr. clarified the cause; Mr. Miller explained that the new materials would be used preventing the rusting and bursting of the pipes.

II. DISCUSSION/REVIEW OF ANNUAL CONTRACT FOR MEADE ELECTRIC FOR TRAFFIC SIGNAL MAINTENANCE SERVICES IN AN AMOUNT NOT TO EXCEED \$30,500:

City Engineer Steve Cieslica explained that it was annual contract for Meade Electric to maintain the City traffic signal. The cost was \$13,000; additional monies for contingencies.

III. DISCUSSION/REVIEW OF AN INVOICE FROM CAMPANELLA & SONS FOR AN EMERGENCY WATER MAIN REPAIR IN AN AMOUNT NOT TO EXCEED \$28,482.46:

Mr. Cieslica explained there was an emergency water main break; City workers was able to do the repair. The work was already complete; informational purposes because of the expense.

IV. DISCUSSION/REVIEW OF A PROPOSAL FROM MEADE ELECTRIC FOR THE INSTALLATION OF NEW STREET LIGHTS, REPLACEMENT OF LIGHT FIXTURES AND INSTALLATION OF NEW UNDERGROUND CONDUITS ON THE WEST SIDE OF SHERIDAN RD. THE PROPOSAL IS IN THE NOT TO EXCEED AMOUNT OF \$249,800:

Mr. Cieslica explained that street light work was done on Sheridan Rd. and was not a North Chicago road. The previous Public Works Director did the work without approval and the wrong lights were installed. Much of the repairs he would be requesting Abbott for some funding.

Mayor Rockingham discussed of items being placed and approved on Omnibus Vote Agenda. He stated when items were placed on Omnibus they had gone through the discussion and review stage; unsure why things were put in Regular Agenda. Alderman Murphy asked for legal guidance of what can/cannot be done. Attorney Silverman tried to clarify that practice was to allow aldermen to remove items from Omnibus. There could be a requirement of a motion and approval to remove items from Omnibus.

Alderman Mayfield reiterated that questions about the Omnibus Vote Agenda can be done without moving to the Regular Agenda.

Alderman Smith moved, seconded by Alderman Mayfield that Public Works Committee Meeting stand adjourned.

ROLL CALL:

Ayes: Jackson, Mayfield, Evans, Allen, Smith, Murphy

Nays: None

Absent: January

The meeting adjourned at 8:00 p.m.

**ECONOMIC DEVELOPMENT/PLANNING/ZONING
COMMITTEE MEETING**

**MONDAY, NOVEMBER 07, 2022
8:00 PM**

Alderman Smith called the Economic Development/Planning/Zoning Committee Meeting to order.

Present: Jackson, Mayfield, Evans, Allen, Smith, Murphy

Absent: January

I. DISCUSSION OF BROOKSTONE & REGENCY AT COLES PARK – SUBDIVISION IMPROVEMENTS:

Economic Development Director Victor Barrera explained that a punch list was created for the developers to complete project; in the developer's best interest to seek completion. If improvements had not been completed by **Nov 25, 2022**, the next step would be a letter to the surety company.

This will be placed on the next **Council Agenda, November 21, 2022**.

II. DISCUSSION OF 2526 25TH ST – RENOVATION UPDATE:

Mr. Barrera introduced and said the exterior had been completed. Alderman Jackson asked what a reasonable timeframe. Kingston Neal (Managing Partner of Stone Hill Homes) explained that additional 30 days might be ample. Alderman Mayfield said although it had taken additional time, the work was amazing.

III. DISCUSSION OF 2014 GREENFIELD AVENUE – RENOVATION UPDATE:

Mr. Barrera explained renovation had not been completed yet; plans or permits had not been issued yet. He asked for desire of the Council whether the City take property back or allow additional time. Alderman Jackson asked how much additional time was needed; Mr. Aaron Riley felt 30 days. Alderman Smith reassured to request enough time; Mr. Riley said **60** days would be sufficient.

Alderman Smith expressed excitement of moving North Chicago forward and working as a team.

Alderman Jackson moved, seconded by Alderman Mayfield that the Economic Development/Planning/Zoning stand adjourned.

ROLL CALL:

Ayes: Jackson, Mayfield, Evans, Allen, Smith, Murphy

Nays: None

Absent: January

The meeting adjourned at 8:17p.m.

COMMITTEE OF THE WHOLE
MONDAY, NOVEMBER 07, 2022
8:17 PM

Mayor Rockingham called the Committee of the Whole Meeting to order

ROLL CALL:

Present: Jackson, Mayfield, Evans, Allen, Smith, Murphy

Absent: January

I. DISCUSSION OF REQUEST FOR GAMING PARLOR LIQUOR LICENSE FROM NIAMAT SEKHON, (NEW OWNER OF ROCKY'S PIZZA):

The Mayor explained the new owners (Niamat Sekhon) from Rocky's Pizza requested a Gaming Parlor Liquor License. Liquor licenses do not transfer to new owner. Alderman Smith congratulated her on business ownership. Mrs. Sekhon explained there would be food and gaming; she was excited to work within and for the community.

Alderman Allen moved, seconded by Alderman Mayfield that Committee of the Whole stand adjourned.

MOTION CARRIED BY VOICE VOTE

Alderman January was absent.

The meeting adjourned at 8:23 p.m.